

BHARTIYA SHIKSHA BOARD

No. BSB/CE/CWSN/2024-25

Dated : 26/10/2024

CIRCULAR

Subject: Exemptions/Concessions extend to Persons with Benchmark Disabilities for Class X and XII Examination conducted by BSB and Standard Operating Procedure(s).

Bhartiya Shiksha Board being sensitive to the needs of disabled students is extending several exemptions/concessions to candidates with disabilities as defined in The Rights of Persons with Disabilities Act - 2016.

The Bhartiya Shiksha Board has compiled all the exemptions/concessions to Persons with Benchmark Disabilities for Class X and Class XII examinations, so that stakeholders are aware about the same and also the schools may adopt the proper procedure for seeking the exemptions for their students.

Please find herewith consolidated exemptions/concessions along with Standard Operation Procedures for seeking exemptions.

These exemptions/concessions will be applicable for the 2025 examination onwards.

Rajbir Singh
Rajbir Singh 26/10/2024
CONTROLLER OF EXAMINATIONS

**EXEMPTIONS/ CONCESSIONS RULES APPLICABLE FOR BOTH
CLASS X & XII BOARD EXAM**

A. GENERAL EXEMPTIONS/ CONCESSIONS

S.NO.	CONCESSIONS	ILLUSTRATION
1.	Issuing Authority of Medical Certificate	<p>The medical certificate issued by the following agencies/organizations will be considered for granting concessions to Disabled candidates:</p> <ul style="list-style-type: none"> (i) Disability Certificate(s) issued by Government hospitals controlled by either the Central or State Governments from the Chief Medical Officer/Civil Surgeon /Medical Superintendent. (ii) Disability Certificate(s) issued by Recognized institutes of national level viz National Association for the Blind, Spastic Society of India etc; and (iii) Disability Certificate(s) issued by Non-governmental Organizations/practitioners registered with Rehabilitation Council of India/Central Government/State Government of the Respective State. (iv) The disability certificate issued by the competent authority at any place shall be accepted. (v) The proforma of the certificate regarding physical limitation for an examinee to write is annexed at Annexure-I.
2.	Facility of Scribe and compensatory time	<ul style="list-style-type: none"> (i) Candidates with disabilities as defined in The Rights of Persons With Disabilities Act 2016 are permitted to use a Scribe or allowed Compensatory time as given below or both: <ul style="list-style-type: none"> For paper of 3 hours duration 60 minutes For paper of 2 ½ hours duration 50 minutes For paper of 2 hours duration 40 minutes For paper of 1 ½ hours duration 30 minutes (ii) For categories of disabilities for which scribe/ reader/ writer/ adult prompter is permissible please refer to the Annexure -III.
3.	Appointment of Scribe and related instructions	<ul style="list-style-type: none"> (i) The candidate shall have the discretion of opting for his own scribe/ reader or request the examination centre for the same. (ii) In case Scribe/ Reader is provided by Examination Centre, the qualification of Scribe should not be more than the minimum Qualification criteria of the examination, however, the qualification should always be matriculation or above. (iii) In case the candidate is allowed to bring his own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking examination. The person with benchmark disabilities opting for own Scribe/Reader should submit the detail of the own scribe/Reader should submit the details of own scribe as per proforma at Appendix-II.

		<p>(iv) Candidates will be allowed to change Scribe/ Reader in case of emergency. The candidate shall also be allowed to take more than one Scribe/ reader for writing different papers specially for languages. However, there can be only one scribe per subject.</p> <p>(v) Centre Superintendent of the examination centre concerned shall forward to the Controller of Examinations of the Board, a report giving full particulars of the candidate and of the scribe.</p> <p>(vi) Suitable room shall be arranged for the candidate for whom a scribe is allowed and a separate Assistant Superintendent shall be appointed by the Centre Superintendent to supervise his/ her examination.</p> <p>(vii) Services of Scribe shall be provided free of cost</p> <p>(viii) The Scribe shall be paid remuneration by the Centre Superintendent as per norms of BSB.</p>
4.	Other General instructions/ facilities	<p>(i) To facilitate easy access, a few selected schools are made examination centres for special students.</p> <p>(ii) Teachers from schools for visually impaired are appointed as Assistant Superintendent(s) (Invigilators) at the examination centres for visually handicapped. However, precaution is taken to appoint different subject teachers on different days.</p> <p>(iii) Answer books of Candidates with Benchmark Disabilities are sent separately by the Centre Superintendents to the Controller of Examination.</p> <p>(iv) A separate column is provided on the title page of the answer book for indicating the category of disability.</p> <p>(v) Use of calculator is not permitted in any of the examinations conducted by the Board.</p> <p>(vi) Magnifying glass/ Portable video magnifier is also allowed to Visually Impaired candidate.</p> <p>(vii) For Categories of disabilities for which Computer is permissible please refer to the Annexure-III.</p> <p>(viii) Computer will be allowed as per the actual need and skills of the students with disabilities duly supported by certificate issued by registered medical practitioners/ qualified psychological consultants recommending use of Computer facility for writing the examination citing the ground on which recommendation for use of computer has been made. Such permission shall be subject to the followings:- (a) Use of Computer shall be limited to only for typing answers, for viewing the questions in the enlarged font size, for listening the question items. Concerned candidate shall bring his/her own computer or laptop duly formatted and the Centre Superintendent shall allow such candidate after an inspection by the Computer teacher and the same teacher may do the monitoring of the use of the</p>

		<p>computer. Centre Superintendent may compensate for the loss of the time, if any, and record the same.</p> <p>(b) The computer/ laptop brought by the candidate will not have any internet connection so as to maintain the sanctity of the examination.</p> <p>(c) The candidate shall use the computer/ laptop only for the purpose for which permission has been taken.</p> <p>(d) Such requests along with specific recommendation by the competent medical authority/ qualified psychological consultants, shall be sent to the Controller of Examinations.</p> <p>(e) Responsibility for use of computer shall lie on the candidate and Board shall not be liable for any consequences arising out of any mis – happening on account of use of computer.</p> <p>(ix) Provision of Reader to read the question paper in case student with disability does not want scribe facility will be allowed but the Role of Such Person will be limited to Reading of Question Paper. Request for such permission should be made by the candidate through Principal with specific recommendation by the registered medical practitioners/ authorized psychologist. Such cases will be referred to the Controller of Examination by the school Principal and permission will be accorded on case to case basis based on merit. Such candidates will not be allowed to use scribe facility.</p> <p>(x) For Categories of disabilities for which relaxation in attendance is permissible please refer to Annexure-III. Relaxation in attendance upto 50% may be considered for candidates with disability who are unable to attend the school for prescribed days. Such recommendations with attendance details must come from the principal of the school of the candidate along with supporting certificate from the registered medical practitioners/ authorized psychologist.</p>
5.	Fee	Registration and Examination fee for classes IX, X, XI, XII will not be charged from visually impaired candidates as referred to in Annexure-III .

B. SPECIFIC EXEMPTIONS/ CONCESSIONS

(1) Class X

S.NO.	SUBJECT	EXEMPTIONS/ CONCESSIONS
1.	Exemption from third language	Candidate with disabilities as defined in the Rights of Persons with Disabilities Act 2016 will be exempted from third languages.
2.	Flexibility in choosing subjects	<p>(a) Candidates with disabilities as defined in The Rights of Persons with Disabilities Act 2016 have the option of studying one compulsory language as against two. This language should be in consonance with the overall spirit of the Three Language Formula prescribed by the Board. Besides one language any four from amongst the following groups can be offered:</p> <p>Mathematics, Science, Social Science, another language, Music (Any one), Painting, Home Science, any one skill subject.</p> <p>(b) Physio – therapic exercises are considered as equivalent to Health and Physical Education course of the Board.</p>
3.	Alternate questions/ Separate Question	<p>(i) Alternative type questions are provided in lieu of questions having visual inputs for visually impaired candidates in the subject Social Science.</p> <p>(ii) In lieu of large font Question Papers, candidates will be allowed to use magnifying glasses/ portable video magnifiers.</p>

(2) Class XII:

S.NO.	SUBJECT	EXEMPTIONS/ CONCESSIONS
1.	Flexibility in Choosing Subjects	Bonafide residents of Delhi appearing as Private candidate as per provisions of Examination Byelaws cannot take subjects having Practical Component. However, candidates with disabilities as defined in the Examination Bye-laws have the option of taking Music, Painting, Home Science as the subjects of study
2.	Separate question paper and questions in lieu of practical component	<p>a. Disabled candidates are given separate question papers containing Multiple choice questions based on Practical component in lieu of practicals in the subjects of Physics, Chemistry and Biology</p> <p>b. Question papers administered in the subjects of Physics, Chemistry, Mathematics and Biology are without any visual input</p> <p>c. Alternative type questions are provided in lieu of questions having visual inputs in the subjects of History, Geography and Economics</p> <p>Note: For Categories of disabilities for which separate question paper is permissible please refer to the Annexure-III</p>

Students studying in schools affiliated to the Board and desirous of availing the exemptions/concessions should approach the CONTROLLER OF EXAMINATION, BSB through the Head of their Institution preferably while in Class IX and/or XI. The request should be supported by relevant medical certificate and recommendation from the Head of the School/Institution. Only

those students would be considered for grant of exemption/concession in whose respect relevant category has been entered during registration in Class IX and/or XI.

Advisory to schools as per the Guidelines of Inclusive Education of Children with Disabilities (IECD):

- a. Ensure that no child with special needs is denied admission in Mainstream Education
- b. Monitor enrolment of disabled children in schools
- c. Schools to provide support through assistive devices and the availability of trained teachers
- d. Modify the existing physical infrastructure and teaching methodologies to meet the needs of all children including Children with Special Needs
- e. Ensure that the school premises are made disabled friendly by 2023 and all educational institutions including hostels, libraries, laboratories and buildings have barrier free access for the disabled
- f. Ensure availability of Study material for the disabled and Talking Text Books, Reading Machines and Computers with speech software
- g. Ensure adequate number of Study material for the disabled and Talking Text Books, Reading Machines and computers with speech software
- h. Revisit Classroom organization required for the education of Children with Special Needs
- i. Ensure regular in service training of teachers in inclusive education at the elementary and secondary level.

Rajbir Singh
26/10/2024
CONTROLLER OF EXAMINATIONS

STANDARD OPERATING PROCEDURE FOR AVAILING EXEMPTIONS

- STEP I :** Parents go through the consolidated instructions issued by BSB.
- STEP II :** Parents get the child examined by the Competent Medical Authority and obtain requisite Medical Certificate of Disability.
- STEP III :** For availing any exemptions, parents will have to make a request to school along with copy of certificate of disability. The draft application is annexed at **Annexure-IV**. School will acknowledge the request made by the candidate.
- STEP IV :** School will forward the request to Controller of Examinations of the Board, along with specific recommendation. In case of rejection by the school, the same should also be sent to Board along with reasons of such rejection.
- STEP V :** The office will examine the request in accordance with the rules of the Board. In case of rejection, reasons for the same will be intimated.

CERTIFICATE REGARDING PHYSICAL LIMITATION IN AN EXAMINEE TO WRITE
(SUGGESTIVE)

This is to certify that, I have examined Mr/Ms/Mrs _____ (name of the candidate with disability), a person with _____ (nature and percentage of disability) S/o/D/o _____ a student of _____
_____ (School name & address) and to state that he/she has physical limitation which hampers his/her writing capabilities owing to his/her disability.

Signature
Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of
a Government health care institution

Name & Designation
Name of Government Hospital/ Health Care Centre with Seal

Place :

Date :

Note :

Certificate of disability should be given by a specialist of the relevant stream/ disability (eg. Visual impairment – Ophthalmologist, Locomotor disability – Prthopaedic specialist/PMR).

LETTER OF UNDERTAKING FOR USING OWN SCRIBE

I, _____, a student of _____
_____ (name of the school), S/o
_____ bearing Roll No. _____ will be appearing at
_____ (name of the exam
centre). My qualification is _____.

I do hereby state that _____ (name of the scribe) will provide
the service of scribe/ reader for the undersigned for taking the aforesaid examination.

I do hereby undertake that his qualification is _____. In case,
subsequently it is found that his qualification is not as declared by the undersigned and is beyond
my qualification, I shall forfeit my right and claims relating to this examination.

(Signature of the candidate with Disability)

Place :

Date :

TABULAR SUMMARY OF EXEMPTIONS**(A) PHYSICAL DISABILITY – LOCOMOTOR DISABILITY**

S.NO	DISABILITY CODE	Disability – wise exemptions to Disabled students in Board's Examinations	Flexibility in choosing subjects	Relaxation of attendance (on request)	Exemption in studying second language	Examination through computers	Scribe and compensatory time in case of hand dysfunction	Examination room on ground floor	In the subjects where practical are involved, theory paper of the same marks can be provided as happens in case of visual impairment.	Permitting assistive devices during exam (with doctor's advice)	Options of skill based subjects	Waiving off registration fees for IX/X Examinations
	H	1	2	3	4	5	6	7	8	9	10	11
1 A (a)	HL	Leprosy cured persons	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	--
1 A (b)	HC	Cerebral palsy	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	--
1 A (c)	HD	Dwarfism Muscular Dystrophy	Yes	Yes	Yes	Yes	Yes	Yes	Yes	--	Yes	--
1 A (d)	HM	Acid Attack Victims	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	--
1 A (e)	HA		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	--

*Definition of various disabilities may be seen from PWD ACT – 2006

1 (B) PHYSICAL DISABILITY - VISUAL IMPAIRMENT

S.NO	DISABILITY CODE	Disability - wise exemptions to Disabled students in Board's Examinations	Flexibility in choosing subjects	Relaxation of attendance (on request)	Exemption in studying second language	Examination through computers	Scribe and compensatory time in case of hand dysfunction	Examination room on ground floor	In the subjects where practical are involved, theory paper of the same marks can be provided as happens in case of visual impairment.	Permitting assistive devices during exam (with doctor's advice)	Options of skill based subjects	Waiving off registration fees for IX/X Examinations
1 B (a)	B	1	2	3	4	5	6	7	8	9	10	11
	BB	Blindness	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	--
1 B (b)	BL	Low Vision	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes (Magnifying glasses/ Portable Video magnifiers)	Yes	--

*Definition of various disabilities may be seen from PWD ACT - 2006

1 (C) PHYSICAL DISABILITY – HEARING IMPAIRMENT

S.NO	DISABILITY CODE	Disabled students in Board's Examinations	Flexibility in choosing subjects	Relaxation of attendance (on request)	Exemption in studying second language	Examination through computers	Scribe and compensatory time in case of hand dysfunction	7	8	9	10	11
	D	Disabled students – wise exemptions to Disabled students in Board's Examinations	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	11
1 C (a)	DD	Deaf	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	--
1 C (b)	DH	Hard of hearing	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	--

*Definition of various disabilities may be seen from PWD ACT – 2006

2. INTELLECTUAL DISABILITY

S.NO	DISABILITY CODE	Disability – wise exemptions to Disabled students in Board' s Examinations	1	2	3	4	5	6	7	8	9	10	11
2 (a)	C CS	Special Learning Disabilities • Dyslexia • Dysgraphia • Dyscalculia • Dysprasia • Developmental aphasia Autism spectrum disorder		Flexibility in choosing subjects'	Relaxation of attendance (on request)	Exemption in studying second language	Examination through computers	Scribe and compensatory time in case of hand dysfunction	Examination room on ground floor	In the subjects where practical are involved, theory paper of the same marks can be provided as happens in case of visual impairment.	Permitting assistive devices during exam (with doctor' s advice)	Options of skill based subjects	Waiving off registration fees for IX/X Examinations
2 (b)	CA			Yes	Yes	Yes	--	Yes	Yes	--	--	Yes	--

* Definition of various disabilities may be seen from PWD ACT – 2006

3. MENTAL BEHAVIOUR

S.NO	3 (a)	SM	1	2	3	4	5	6	7	8	9	10	11
			Disability – wise exemptions to Disabled students in Board’ s Examinations	Flexibility in choosing subjects	Relaxation of attendance (on request)	Exemption in studying second language	Examination through computers	Scribe and compensatory time in case of hand dysfunction	Examination room on ground floor	In the subjects where practical are involved, theory paper of the same marks can be provided as happens in case of visual impairment.	Permitting assistive devices during exam (with doctor’ s advice)	Options of skill based subjects	Waiving off registration fees for IX/X Examinations
			Mental Behaviour	Yes	Yes	Yes	Yes	Yes	Yes	--	--	Yes	--

*Definition of various disabilities may be seen from PWD ACT – 2006

4. DISABILITY CAUSED DUE TO – CHRONIC NEUROLOGICAL CONDITIONS & BLOOD DISORDER

S.NO	DISABILITY CODE	1	2	3	4	5	6	7	8	9	10	11
		Disability – wise exemptions to Disabled students in Board' s Examinations	Flexibility in choosing subjects	Relaxation of attendance (on request)	Exemption in studying second language	Examination through computers	Scribe and compensatory time in case of hand dysfunction	Examination room on ground floor	In the subjects where practical are involved, theory paper of the same marks can be provided as happens in case of visual impairment.	Permitting assistive devices during exam (with doctor' s advice)	Options of skill based subjects	Waiving off registration fees for IX/X Examinations
4 (a)	SN	Chronic neurological condition (i) Multiple Sclerosis (ii) Parkinson's disease	Yes	Yes	Yes	Yes	Yes	Yes	--	Yes	Yes	--
4 (b)	SB	Blood Disorder (i) Haemophilia (ii) Thalassemia (iii) Sickle cell disease	Yes	Yes	Yes	Yes	Yes	Yes	--	Yes	Yes	--

*Definition of various disabilities may be seen from PWD ACT – 2006

Principal
(Write School Name & Address here)

Sub: Availing exemption as provided for disabled students under the Rights to Persons with Disabilities Act, 2016

Sir/ Madam,

My ward with following credentials is student of your school:-

1. Name:
2. Admission No.:
3. Class: Section:
4. Nature of Disability:

It is requested that following exemption(s) may be granted to my ward:-

a.

b.

The details of Scribe opted by me is an under:-

Date:

(Signature of Parent)

Name: _____
Email ID: _____
Contact No.: _____
Address: _____

Enclosures:
Medical Certificate

**SCHEDULE FOR MAKING REQUEST TO AVAIL FACILITIES/ EXEMPTIONS IN
CASE OF PWD CANDIDATES OF CLASS X**

S.NO.	ACTIVITY	LAST DATE
1.	Schools will inform to the PWD candidates about exemptions/ concessions extended by BSB during annual examinations, _____ Schools will make a list of PWD students after submitting LOC	By 31/11/2024
2.	Students/ Parents will make the request to their School for seeking exemptions/ concessions during annual examinations along with required Certificates/ Documents	
3.	Schools will compile all such requests in tabular form with required certificates/ documents. Only one request will be sent by each school to the Controller of Examinations for necessary approvals.	
4.	Controller of Examinations will communicate deficiency, if any, to the schools.	
5.	Schools will communicate fulfilment of deficiency to Controller of Examinations	
6.	Controller of Examinations will communicate approval to the schools.	
7.	School will communicate approval of the BSB to the students	

While requesting to the Controller of Examinations for exemptions/concessions, schools will inform the following: -

In case of Class X and XII, has candidate availed the facilities in Class – IX and XI?

Above said exercise will help the PWD candidates in getting their approvals on time and help the BSB in taking care of these students while allotting Roll Numbers for Board's Examinations.

Above directions are issued for strict compliance by all stakeholders.

**SCHEDULE FOR FORMING PANEL OF SCRIBES/ READERS/ LAB ASSISTANTS
TO BE PROVIDED TO PWD CANDIDATES OF CLASS X BY THE SCHOOLS
IDENTIFIED AS EXAMINATION CENTRES, IN CASE REQUIRED TO BE
PROVIDED**

S.NO.	ACTIVITY	LAST DATE
1.	Schools identified as examination centres to prepare a panel of Scribes/ Readers/ Lab Assistants	Within 07 days of getting information of centre fixation
2.	Centre Supdts to send the panel to the concerned Controller of Examinations for approval	To reach Controller of Examinations within 07 days of activity at Sl. No. 01
3.	Approval to be communicated to the Centre of Superintendents by Regional Offices	Within 15 days of activity at Sl. No. 2