

BHARTIYA SHIKSHA BOARD

[Established under the provisions of Clause 3(i) read with Clause 4 of the Model Bye-Laws issued by Maharshi Sandipani Rashtriya Ved Vidya Pratishthan, Ujjain – Autonomous Organization under Ministry of Education (earlier Ministry of HRD), Government of India- A Financially and Administratively Independent Education Board]

RULES

(Pursuant to Chapter VIII, Clause 31 of the Model Bye-Laws)
Made By Order of the Governing Society

The Governing Society:

Bhartiya Shiksha Board Society, Haridwar
(Reg. No. UK06803042019001228)

Sponsoring Body:

Patanjali Yogpeeth Trust
(Reg. No. 4017/4/VOL1376/PG171-184)
D 26, Pushpanjali, Bijwasan, New Delhi 110061

PREFACE

The Bhartiya Shiksha Board (BSB or the Board) has been set up, under Clause 3(i) of the ‘Model Bye-Laws for the Establishment of Bhartiya Shiksha Board’ issued by the Maharshi Sandipani Rashtriya Vedvidya Pratishthan (MSRVVP), Ujjain – Autonomous Organization under the Ministry of Education (Earlier Ministry of HRD), Government of India (GoI). Empowered by its Memorandum of Association and the Rules, after due process of a transparent exercise and detailed due diligence, the Governing Council and the General Body of the MSRVVP, Ujjain selected Patanjali Yogpeeth Trust as the ‘Sponsoring Body for establishment of the BSB by forming a Governing Society’ by the name BHARTIYA SHIKSHA BOARD SOCIETY - “to provide for the creation and empowerment of a BHARTIYA SHIKSHA BOARD for standardization, management, affiliation, recognition, certification, authentication, Syllabi and programmes “domain” area education, in the Country up to pre-degree level/ Senior Secondary level (henceforth 5+3+3+4 pattern) and for matters connected therewith or incidental thereto”.

MSRVVP requested the Sponsoring Body to set up the Bharatiya Shiksha Board and register it as a Society, *vide* letter dated 09th March, 2019 specifying the terms and conditions, confirming that the Government *vide* letter dated 06th March, 2019 has accorded permission “to issue letter to the Sponsoring Body selected by the Governing Council of MSRVVP for setting up of BSB”.

The Objectives of establishment of autonomous body, the said MSRVVP Ujjain, by the Government of India has been *inter alia*,

- i) “to equip (the students) with scientific and analytical outlook so that modern scientific thought contained in the Vedas, particularly disciplines of mathematics, astronomy, meteorology, chemistry, hydraulics, etc., could be linked with modern science and technology, and a rapport established between them and the modern scholars” and,
- ii) “to undertake research in the interest of advancement of scientific knowledge in Vedic texts and Vedic literature from the earliest time of Vedic period upto the present day, including areas of science, agriculture, technology, philosophy, yoga, education, poetics, grammar, linguistics, and Vedic tradition, and to provide for library, research equipment, research facilities supporting staff and other technical manpower”.

The Government of India, keeping in view the global education development agenda reflected in Goal 4 (SDG4) of the 2030 Agenda for Sustainable Development, adopted by India in 2015, released National Education Policy 2020 (NEP-2020), modifying the extant 10+2 structure in school education with a new pedagogical and curricular restructuring of 5+3+3+4 pattern, covering the ages 3-18 to make a strong base of Early Childhood Care and Education (ECCE) from age 3, thus, replacing the secondary/senior secondary level system of education.

Thus, in line with the Objectives of the MSRVP, the BSB envisages to provide Indian Traditional Knowledge blended education by giving affiliation to the Schools/the Institutes/Gurukuls hitherto Secondary/Senior Secondary level, henceforth to be modified in 5+3+3+4 pattern of education, broadly categorized as:

- (i) **Modern Schools** - the Schools/ Institutes that impart modern education with impetus on blending Indian traditional knowledge with global perspective to match with the international educational standards and shall be National Curriculum Framework (NCF) compliant as well as National Education Policy (NEP-2020 or such other NEPs) oriented, as declared by the Government of India from time to time.
- (ii) **Guru Shishya Parampara/ Ved Pathshalas** - the Schools/ Institutes that impart education in Indian traditional knowledge having Veda/Sanskrit/Yoga-Darsana, etc., blended with all modern subjects like Science, Mathematics, Social Science in line with Guru Shishya Parampara to spread Indian Traditional knowledge globally.
- (iii) **Gurukuls (Sanskrit Pathshala) Oriental Schools-** the Schools/ Institutes that impart Indian traditional knowledge like Vedic education, Sanskrit education, Shastras & Darshans education, Bhartiya Art, with modern updated outlook.

For Guru Shishya Parampara/Veda Pathshala and Gurukuls/Oriental Schools' curriculum, views shall be sought from MSRVP. NCF and NEPs, to the extent applicable, shall be taken care of suitably.

The Model Bye Laws provide that the BSB:

- (i) “shall be financially and administratively independent of MSRVVP”
- (ii) “shall be organized in the same manner as other Boards like CBSE and shall be professionally managed”.
- (iii) “while finalizing curriculum for oral vedic tradition, the view of the MSRVVP shall be taken which shall be final”

The Model Bye Laws empower the Governing Society of the Board, by order, to frame the Rules to carry out the provisions of the bye laws in Clause 31 of the Model Bye-Laws, *inter alia.*:

- (a) The honorarium and allowances payable to, and other terms and conditions of service of Chairman and Members other than ex-officio Members
- (b) Other powers and duties of Chairman
- (c) The powers and duties of Secretary
- (d) Other functions to be performed by the Board
- (e) The form and the time for preparation of budget
- (f) The form and time for preparation of Annual Report
- (g) The Books of Accounts to be maintained, the form and manner of maintaining such Books of Accounts

Accordingly, these Rules are framed by the Governing Society. These Rules, unless otherwise inconsistent with the provisions of the Model Bye Laws in any manner, have replaced the Model Bye Laws from the date of Notification. A copy of the Notification has been notified on the website of the Board.

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CHAPTER – I

PRELIMINARY

1. SHORT TITLE AND COMMENCEMENT

- i. These Rules may be called the Bharatiya Shiksha Board (BSB/ the Board) Rules.
- ii. These Rules shall come into force on such date as these are approved by the Governing Society and notified.

2. DEFINITION

- i. "Accounting Year", in relation to the Board and the affiliated Schools/Institutions, means the period ending on the 31st day of March every year, and where such bodies have been formed on or after the 1st day of January of a year, the period ending on the 31st day of March of the following year. In case of the affiliated Schools/Institutions happen to be outside India, the Financial Year in vogue in the Country where such School/Institution is situated, shall be followed.
- ii. "Affiliation" means admission of domain area Schools/ Institutes for the privileges of the Bharatiya Shiksha Board, and includes affiliation under all categories and all types.
- iii. "Board" means the Bharatiya Shiksha Board constituted under these Rules.
- iv. "Books of Account" includes records maintained in respect of—
 - (a) all sums of money received and expended by the Board and matters in relation to which the receipts and expenditure take place;
 - (b) all sales and purchases of goods and services by the Board;
 - (c) the assets and liabilities of the Board; and
 - (d) the items of cost as may arise during the process of functioning of the Board.

- v. "Affiliation Bye-Laws" means the Affiliation Bye-Laws of the Board approved by the Governing Society.
- vi. "Chairman" means the Chairman of the Board appointed under these Rules.
- vii. "Committee" means Committee(s) constituted by the Executive Board under these Regulations.
- viii. "Controlling Authority" means the Governing Society of the Board, i.e., Bhartiya Shiksha Board Society.
- ix. "Domain area" means a system of education which is an Indian Traditional Knowledge like Vedic Education, Shastras & Darsanas Education, Bharatiya Art, Bharatiya Parampara & Sanskrit Education, etc., imparted through Gurukulas, Veda Pathashala, Gurushishya Parampara or any other education system having its core value in Veda education with or without modern education which shall be in conformity with National Curriculum Framework (NCF), i.e.,

1. **Modern Schools** - the Schools/ Institutes that impart modern education with impetus on blending Indian traditional knowledge with global perspective to match with the international educational standards and shall be National Curriculum Framework (NCF) compliant as well as National Education Policy (NEP-2020 or such other NEPs) oriented, as declared by the Government of India from time to time.
2. **Guru Shishya Parampara/ Ved Pathshalas** - the Schools/ Institutes that impart education in Indian traditional knowledge having Veda/Sanskrit/Yoga-Darsana, etc., blended with all modern subjects like Science, Mathematics, Social Science in line with Guru Shishya Parampara to spread Indian Traditional knowledge globally.
3. **Gurukuls (Sanskrit Pathshala) Oriental Schools-** the Schools/ Institutes that impart Indian traditional knowledge

like Vedic education, Shastras & Darshans education, Bhartiya Art, Bhartiya *Parampara* & Sanskrit education, etc., with modern updated outlook.

For Guru Shishya Parampara/Veda Pathshala and Gurukuls/Oriental Schools' curriculum, views shall be sought from MSRVVP. NCF and NEPs, to the extent applicable, shall be taken care of suitably.

- x. "electronic mode" includes "electronic form" as defined in clause (r) of sub-section (1) of section 2 of Information Technology Act, 2000 (21 of 2000) and also includes an electronic record as defined in clause (t) of sub-section (1) of section 2 of the Information Technology Act, 2000 (21 of 2000) and "books of account " shall have the meaning assigned to it under the Act.
- xi. "examination" means the examination conducted by the Board, class room, physical or correspondence or online or through such other mode prevailing in practice for domain area, and includes all or any forms like objective, multiple choice, oral, digital, practical, written, project, group discussion, etc., under the provision of Bye-Laws.
- xii. "Examination Bye-Laws" means the Examination Bye-Laws of the Board.
- xiii. "Executive Board" means Bharatiya Shiksha Board constituted in the Manner specified in these Rules.
- xiv. "Governing Society" means Bhartiya Shiksha Board Society.
- xv. "Guru Shishya Parampara Unit" means the school/institute or entity wherein one Guru teaches one Veda/ Shakha to students adhering to intonation/ oral tradition of Vedas.
- xvi. "Gurukula/Oriental School" means school/institute known by that name and affiliated with the Board.
- xvii. "Institute" means any Institution affiliated within the domain area as defined in the Affiliation Bye-Laws.

- xviii. "Member" means a member of the Board appointed or nominated under these Rules and includes the Chairman and other members.
- xix. "Model Bye-Laws" means the Model Bye-Laws provided by the MSRVVP, Ujjain with Expression of Interest (EoI).
- xx. "MSRVVP" means the Maharshi Sandipani Rashtriya Vedavidya Pratishthan, Ujjain, under the Ministry of Education (earlier Human Resources Development), Government of India.
- xxi. "Non- Traditional Vedic Institute" means Institute in which Vedas are taught on modern lines.
- xxii. "Notification" means a notification issued and published by the Board.
- xxiii. "Oriental School" means school/institute having study of Veda in traditional or non- traditional system/ Sanskrit blended with Modern Subjects like Science, Mathematics, Social Science, etc., henceforth 5+3+3+4 pattern education system
- xxiv. "Pathashala" means an Institution of traditional Veda Sasvara Pathashala wherein two or more Vedas are taught with Veda Svara or intonation as per age-old tradition acceptable to experts in their respective Shakhas hitherto upto Secondary / complete 10 years of study or senior secondary level- complete 12 years of study.
- xxv. "Regulations" means regulations made by the Board.
- xxvi. "Rules" means rules made by the Governing Society for the Board.
- xxvii. "School" means School recognized by the Board which imparts education in the domain area of knowledge.
- xxviii. "Sponsoring Body" means Patanjali Yogpeeth (Trust).
- xxix. "Teachers" means teachers as recognized by the Board which includes the Principal.

- xxx. "Traditional Vedic Education" means curriculum transaction in Veda Pathashala/ Gurushishya Parampara Unit.
- xxxii. "Traditional Vedic Institute" means Veda Pathashala and Guru Shishya Parampara Units established to protect, preserve, develop and perpetuate oral tradition of Vedas with intonation.
- xxxiii. "Veda Pathashala" means Institute known by that name wherein Veda or Vedas are taught by adhering to oral tradition of Vedas.
- xxxiv. "Vedic Institute" means Traditional Vedic Institute as well as non-Traditional Vedic Institute.
- xxxv. "Vedic School" means schools affiliated with the Board, having Veda/ Sanskrit/ Yoga-Darsana, etc., subjects blended with all modern subjects like Science, Mathematics, Social Science, etc.
- xxxvi. "Vedic" with all its variation means the Vedas including their branches with intonation/ accent, Brahmanas texts, Aranyakas, Upanishads, Vedangas, Veda Bhashyas, Shastras, Darsanas, Sanskrit, and includes their application aspects developed over the years.

The words used in these Rules not appearing in 'definitions' under the Definition Clause, shall have the meaning in general use and for specific purpose as per the definitions prescribed in the respective Statutes.

CHAPTER – II

FORMATION AND OBJECTS OF THE BOARD

3. FORMATION

The Bhartiya Shiksha Board (BSB or the Board), has been set up by Bhartiya Shiksha Board Society, Haridwar (Governing Society) formed by Patanjali Yogpeeth (Trust), (the Sponsoring Body) selected by the Maharishi Sandipani Rashtriya Ved Vidya Pratishthan, Ujjain (MSRVVP, Ujjain), Ministry of Education, Govt. of India, in compliance of the provisions of the Model Bye Laws, for standardization, management, affiliation, recognition, certification, authentication, syllabi and programs, for "domain" area education in the country, hitherto upto pre-degree/ Senior Secondary level, henceforth, in 5+3+3+4 pattern system of education, for matters connected therewith or incidental thereto. It is a Financially and Administratively Independent Education Board, organized in the same manner as other Boards like CBSE and professionally managed.

4. COMMON SEAL, EMBLEM AND OFFICES

- i. The Board shall be a body corporate by the name “Bhartiya Shiksha Board”, having perpetual succession and a Common Seal with power to frame Regulations and shall, by the said name, sue or be sued. Further, the Bharatiya Shiksha Board shall have an Emblem, to be used for all purposes, including on the marks-cards and certificates.
- ii. The Head Office/ Regional offices of the Board will be at places decided by the Governing Society.

5. OBJECTS OF THE BOARD

The objects of the Board shall be-

- (a) to set quality parameters, determine and maintain standards in the domain area education hitherto upto pre degree/ Secondary and Senior secondary level, henceforth, 5+3+3+4 pattern system.

- (b) to give affiliation hitherto secondary and senior secondary level, henceforth 5+3+3+4 pattern in the domain area as may be determined through regulations.
- (c) to conduct hitherto upto secondary and senior secondary level, henceforth 5+3+3+4 pattern examinations of appropriate standard for the domain area study as may be determined through regulations.
- (d) to develop quality parameters and determine standards on Pedagogical training/pre-service training/in-service training for teachers in the domain area as may be determined through regulations,
- (e) to conduct special examinations on teachers' training of appropriate level in the domain area and award certificate,
- (f) to formulate methodology for pre-admission and post-admission orientation programme for parents, students and the teachers to familiarize the vistas of the system of education embedded with Indian spiritual ethos to be adapted in home, school and the surroundings vis-à-vis environmental ecology to be created for overall development of the students as materialistically and spiritually responsible citizens of the nation.
- (g) to do such acts, ancillary to the objects, as may be necessary or MSRVVP or the Department of Education, Government of India, through special direction(s) specially on Oral tradition of Vedas, Veda Pathashala with intonation and Gurushishya Parampara with intonation
- (h) To do such acts, ancillary to the objects, as may be necessary.

Provided on any policy, decision or activity, under any objects aforesaid relating to Veda Pathshala with intonation Guru Shishya Parampara with intonation, MSRVVP being the controlling authority, its policies, directions or special direction for any necessary acts ancillary to the objects, shall be adhered to.

6. AUTHENTICATION OF ORDERS OF THE BOARD

All orders and decisions of the Board shall be authenticated by the Secretary of the Board or any other member authorized by the Governing Society on its behalf. All other instruments, like the Marks Cards, the Certificates, etc., issued by the Board, shall be authenticated by the Secretary of the Board.

CHAPTER – III

POWERS AND FUNCTIONS OF THE BOARD

7. POWERS AND FUNCTIONS OF THE BOARD

- A.** As an independent Board, subject to the provisions of these Rules and any other law or statute for the time being in force, the Board shall have power to take all such steps as it may think fit to ensure a planned and coordinate development of education in domain area.
- B.** Without prejudice to the generality of the provisions contained in sub-clause (1) supra, the powers and functions of the Board shall include the following :
- (a) to formulate the policies and the terms and conditions, functions of the Board as an authority relating to affiliation of Schools/ Institutes in domain area;
 - (b) to specify by regulations on the standards of academic quality for the purpose of grant of affiliation in domain area;
 - (c) to grant, refuse or withdraw affiliation in domain area which does not fulfill, or is not in a position to fulfill or does not come upto the standard for staff, infrastructures, equipment or building laid down by the Board in this behalf and/ or specified in the Affiliation Bye-Laws and the Examination Bye-Laws which does not, or is not, willing to abide by the conditions of recognition laid down by the Board in this behalf;
 - (d) to specify courses or instruction and curricula in the domain area for different classes hitherto senior secondary level, henceforth 5+3+3+4 pattern, provided that while specifying such courses of instruction, curricula and evaluation procedure, the Board shall have regard to the following:
 - i. conformity with the values enshrined in the Constitution;
 - ii. all round development of students;

- iii. building up students' knowledge, potentiality and talent primarily on the basis of Vedic knowledge and its application in modern subjects with global perspective, in cohesion with the Indian traditional knowledge, languages, geophysical and environmental variants, etc., as well as modern technology updation to be abreast with the universal adoptable competition.;
- iv. development of students' physical and mental abilities to the full extent;
- v. learning through activities, discovery and exploration in a student- friendly and child - centered manner;
- vi. making students free of fear, trauma and anxiety, and helping them to express views freely;
- vii. comprehensive and continuous evaluation of students' understanding of knowledge and their ability to apply the same, in local, regional *vis-à-vis* National as well as global scene.

so that each pass out student becomes a responsible citizen having global outlook with humane qualities equipped with modern educational learning for material advancement and spiritual learning for renovating and maintaining the Indian ancient cultural ethos.

- (e) to lay down conditions for admission of students in domain area as may be specified by regulations ;
- (f) to fix and receive such fees for such purposes as may be specified by regulations ;
- (g) to admit in and specify conditions for conduct of examinations for the students and grant certificates to those who have passed the examination of the Board, hitherto secondary and senior secondary level, henceforth 5+3+3+4 pattern in the domain area in such manner as may be specified by regulations;
- (h) to conduct examination on Teachers' Training of appropriate standard in the domain area and award certificate and also knowledge application and skill development to connect Indian Knowledge tradition in modern times with modern Subjects.

However, the Board shall comply with MSRVVP's directions to conduct and issue certificate to Veda teachers' by providing training of appropriate standard for Veda Pathashala teachers and Gurushishya Parampara teachers.

- (i) to cancel an examination or withhold the result of an examination of a candidate, or to disallow him/her from appearing at any future examination who is found by it to be guilty of:
 - i. using unfair means in the examination; or
 - ii. making any incorrect statement or suppressing material information or submitting false documents for admission to the examination; or
 - iii. fraud or impersonation at the examination; or
 - iv. securing admission to the examination in contravention of the provisions of the Bye-Laws/ Rules/ Regulations governing admission to such examination; or
 - v. any act of gross indiscipline in the course of examination;
- (j) to cause inspection of affiliated School/Institutes in the domain area to be made in accordance with the provisions of the Affiliation Bye-Laws of the Board as well as the provisions of the Acts and Rules framed for education in general and child education in particular, by the Government.
- (k) to adopt measures to promote discipline, health and physical and moral well- being of students in the domain area School/Institutes;
- (l) to undertake continuous professional development programs for teachers including Head of the School/Institute and organize such activities in the domain area, which are considered necessary for development and promotion of child centric education;
- (m) to institute and award scholarships, medals and prizes in such manner as may be specified by regulations and accept endowments for the subject to such conditions as the Board may deem fit;

- (n) to develop and or specify text-books and other books of study their periodical review, evaluation and arrange for publication of such books in the domain area in such manner as may be specified by regulations ;
- (o) to take such measures as may be specified by regulations to prevent misconduct of students, teachers, examiners and examinees and to make regulations for imposing penalties for such misconduct;
- (p) to devise methodology for pre and post affiliation orientation for the Promoters, Management, Heads of School/Institute, etc., as well as pre-admission orientation for parents of the students, pre-joining orientation for the teaching and non-teaching staff,
- (q) to devise methodology for orientation for the Students – Teachers – Parents – Staff cohesion, for their individual and collective knowledge growth vis-à-vis overall growth of affiliated School/ Institute.
- (r) to lay down qualifications and parameters for the appointment of the Heads and the teachers in the affiliated domain area Institutes; however, such qualification shall not be lower than the minimum qualifications, if any, laid down for school teachers by any other law for time being in force.
- (s) to accept donations from CSR for the objectives of the Board, acquire properties, both movable and immovable, and invest surplus funds/CSR Funds of the Board in Government securities or banks in such manner as may be decided by the Governing Society;
- (t) to fix, receive fees and fine for the students of domain area Institutes as prescribed by the Regulations.

However, for the Students of Veda Pathashala and GSP Unit for registration, examination, the Board shall follow the policies of MSRVVP, Ujjain.

- (u) to publish results of its examinations or withhold or cancel the same, either wholly or in part;
- (v) to coordinate with higher academic bodies and other Education Boards in India and outside India in furtherance of the objects of the Board as well as for Equivalence.
- (w) to collaborate with educational organizations within India and abroad for improving quality of domain area education;
- (x) to adopt such measures as it deems fit to improve quality, and standards of domain area education Institutions affiliated with the Board;
- (y) to make such Regulations as may be necessary for carrying out its objects and functions under these Rules :
- (z) to perform such other functions, as may be assigned by the Governing Society.
- (aa) to devise module and guide the Affiliated Schools/Institutes to conduct Orientation and Awareness programs for the Guardians of the students to create cohesion in the environment of learning of the students at School/Institute and Home, and to ensure no dichotomy in behavioral and thinking aspects of Parents/Guardians, Teachers vis-à-vis students.

CHAPTER - IV

THE GOVERNING SOCIETY & THE EXECUTIVE BOARD

8. COMPOSITION OF THE GOVERNING SOCIETY

The composition of the Governing Society shall be as follows:

- A.** There shall be at least eight members in the Governing Society.
- B.** Atleast half of the members whose credentials are such that they are committed in preservation, conservation, promotion of Vedic education, Sanskrit education, yoga or Indian Traditional Knowledge for atleast ten years.
- C.** Atleast three members who are reputed and credible individuals who have contributed to education and other public and social issues for atleast 10 years.
- D.** The Sponsoring Body and the Sponsoring Society should be at arm's length. Not more than the three members from the Sponsoring Body should be there in Governing Society.

The first members of the Governing Society shall be the same as appearing in the Application filed for the registration of the Society.

9. COMPOSITION OF THE EXECUTIVE BOARD

- i. Chairman
- ii. Vice-Chairman
- iii. Three eminent traditional Vedic Scholars to be nominated by the Governing Society;
- iv. Chairman of Central Board of School Education (CBSE) or his/her nominee not below the rank of Dy. Director;
- v. Director, NCERT or his/ her nominee not below the rank of a Professor.
- vi. Vice-Chairman and Secretary from Maharshi Sandipani Rashtriya Vedavidya Pratishthan, Ujjain.
- vii. Vice-Chancellors of Rashtriya Sanskrit Sansthan, Sri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeeth, New Delhi and Rashtriya

Sanskrit Vidyapeetha, Tirupati or his/her nominee; (ex-officio) not below the rank of a Professor.

- viii. Two experts from the domain area either working or retired to be nominated by the Governing Society;
- ix. One expert representative from the field of Yoga & Ayurveda to be nominated by the Governing Society;
- x. One male & one female representative from the educational institute to be nominated by the Governing Society; and
- xi. One principal from the educational institute to be nominated by the Governing Society.

CHAPTER - V

CHAIRMAN, VICE-CHAIRMAN, SECRETARY AND MEMBERS OF THE EXECUTIVE BOARD

10. CHAIRMAN

A. APPOINTMENT OF CHAIRMAN

The Chairman shall be appointed by the Governing Society from amongst eminent persons in the field of Vedic Education, Shastras, Sanskrit, Darsanas, Yoga, Education or reputed for public administration or social work

- i. The term of Chairman shall be five years.
- ii. The age of Chairman on the date of appointment shall not be more than 75 Years.
- iii. The Chairman shall be eligible for re-appointment.

B. POWERS AND DUTIES OF CHAIRMAN

- i. The Chairman shall preside over all meetings of the Board.
- ii. The Chairman shall ensure for the application of the Rules and the Regulations, the Bye-Laws, etc., of the Board and make them applicable.
- iii. The Chairman can call for an emergency meeting at a short notice to the members. In case where any immediate action is required, the Chairman can take decision, and such decision(s) shall be placed before the ensuing Board meeting for ratification. In the absence of Chairman, Vice-Chairman will conduct the meeting of the Board. Vice-Chairman will assist the Chairman in the academic operation of the Board. In the absence of both, the senior most among the members present, subject to quorum, shall Chair the meeting.
- iv. In case of exigencies, the Chairman, with the consent of the Governing Society may nominate, any appropriate person to execute policy decisions of the Board and to carry out routine operational activities including those of financial and administrative nature, by giving befitting designation with appropriate facilities and allowances. However, all policy decisions whatsoever shall have to be taken by the Chairman and/or the Governing Society, as the case may be.

C. REMOVAL OF THE CHAIRMAN

The Chairman can be removed by an extraordinary resolution of the Governing Society with two-third majority.

11. VICE CHAIRMAN

- i. The Governing Society shall after consulting the Chairman, nominate a Vice Chairman to the Board who shall exercise such powers and perform such duties as may be prescribed or as may be delegated to Vice Chairman by the Chairman with the prior approval of the Board.
- ii. Vice Chairman shall be a prominent academician in the field of Vedic Education, Shastras, Sanskrit, Darsanas, Yoga, Education and social work.
- iii. Vice Chairman shall exercise such powers and perform such duties as may be delegated to the Vice Chairman by the Chairman with the prior approval of the Board.
- iv. Vice Chairman will be appointed for a period of five years, who can be removed at any time, at the discretion of the Governing Society by withdrawing the nomination by simple majority.
- v. The age of Chairman on the date of appointment shall not be more than 75 Years.
- vi. The Vice Chairman can be appointed for maximum of two terms.

12. SECRETARY

A. APPOINTMENT OF SECRETARY

- i. The Secretary will be appointed by the Governing Society as per the selection procedure provided in the Regulations and can be removed at the discretion of the Governing Society by simple majority.
- ii. The Secretary shall have atleast 10 years' experience in the field of administration or an academician who has at least 10 years of teaching experience with proven administrative abilities and impeccable integrity and career record in domain area.

B. POWERS AND DUTIES OF SECRETARY

- i. The Secretary will be main administrative officer working under the control of the Chairman, he will assure the application of the rules and regulations of the Board in affiliated domain schools/institutes.
- ii. The Secretary is also responsible for agreement between Board and other institution.
- iii. The Secretary of the Board shall be custodian of all records/ documents, etc., pertaining to the proceedings and decisions of the Board.
- iv. The Secretary will also assure that the funds are utilized for the purpose for which they are procured or allocated. The budget of the Board, will also be prepared by the secretary in assistance with Joint Secretary/Finance Department of the Board.
- v. The Secretary shall exercise such other powers and perform his duties as may be prescribed by Rules/ Bye Laws/ Regulations.
- vi. The Secretary will also use the powers for duties and responsibilities assigned by the Rules and Regulation of the Board.

13. MEMBERS

The Executive Board of the Board shall have 18 Members comprising 7 Members ex-Officio and 11 Members including the Chairman and the Vice-chairman nominated by the Governing Society of the BSB, as per norms specified in Rule 9 *supra*

A. VACANCIES

In case any casual vacancy occurs in the office of the Chairman, the Vice Chairman, or any member - by reason of withdrawal or replacement of nomination from the Nominating Body, relating to any of the 7 ex-officio Members, and in all other cases, by reason of death, resignation or inability to discharge the functions owing to illness or other incapacity - such vacancy shall be filled up by making fresh appointment.

B. DISQUALIFICATIONS

A person shall be disqualified for being appointed as a member if he/she-

- i. has been convicted and sentenced to imprisonment for an offence, which, in the opinion of the Governing Society, involves moral turpitude; or
- ii. is an un-discharged insolvent; or
- iii. is of unsound mind and stands so declared by a competent court; or
- iv. has been removed or dismissed from the service of the Government or a body corporate owned or controlled by the Government; or
- v. has, in the opinion of the Governing Society, such financial or other interest in the Board as is likely to affect prejudicially the discharge by him of his functions as a member.

C. REMOVAL

The Governing Society may remove a person from the office of member, if he/she

- i. is subject to any disqualification mentioned in items (i) to (v) of Rule 13(B), or
- ii. refuses to follow the Bye-Laws, Rules, etc., prescribed or violates Regulations of the Board, or
- iii. is, without obtaining leave of absence from the Board, absent from three consecutive meetings of the Board; or
- iv. in the opinion of the Governing Society, has so abused his position as to render his continuance in office detrimental to the interest of the Board and the public, or
- v. the assigned responsibilities have not been meted out even after repeated persuasions or reminders

Provided that no member shall be removed unless he/she has been given a reasonable opportunity of being heard in the matter.

CHAPTER – VI

TERMS AND CONDITIONS OF SERVICES OF CHAIRMAN AND MEMBERS OTHER THAN EX-OFFICIO MEMBERS

14. HONORARIUM, ALLOWANCES AND FACILITIES

The honorarium, allowances and all other facilities to the Chairman, Vice – Chairman and other Members of the Board, other than ex-officio Members, shall be as decided by the Governing Society in the Managing Committee Meeting and adopted in the General Meeting of the Governing Society from time to time, and on case to case basis, depending on the situation and the requirement.

15. OTHER TERMS AND CONDITIONS OF THE SERVICE

Other terms and conditions, of the service of the Chairman and other Members of the Board, other than ex-officio Members, shall be decided by the Governing Society, from time to time, depending upon the stages of progress of the growth in functioning of the Board, *vis-à-vis*, exigencies of functions and the responsibilities entrusted on the Individual.

CHAPTER – VII

OTHER POWERS AND DUTIES OF THE CHAIRMAN, THE SECRETARY AND THE BOARD

- 16.** In addition to the Powers and Duties specified *supra* in Rule 10 (B) for the Chairman, Rule 12 (B) for the Secretary, and Rule 7 for the Board, the Chairman, the Secretary and the Board, respectively shall have such other powers and duties as may be entrusted by the Governing Society by specific order to such effect.

CHAPTER – VIII

FORM AND THE TIME FOR PREPARATION OF BUDGET

17. FORM OF BUDGET

- i. The format for the Budget devised by the Finance Committee and place it before the Executive Board, and recommended by the Executive Board, shall be scrutinized and approved by Society for implementation.
- ii. The Budget of the Board shall be met out of the funds granted by the Governing Society, or from any other sources, including CSR Funding from the Companies, or other permissible means, bodies, and sources.
- iii. The Board shall follow all extant rules of Govt. of India in receiving or managing or accounting the funds in a very transparent manner following all applicable Laws like IT Act 1963, FCR Act, 2010, etc.

18. TIME FOR PREPARATION AND FINALIZATION OF BUDGET

The Budget preparation process shall start latest by first week of January, finalized by the Finance Committee in its Meeting latest by the third week of February and approved by the Executive Board on or before the 28th February. The final budget shall be approved in the Managing Committee Meeting of the Governing Society and adopted in its General Meeting, in the month of March, for making operational for Financial Year starting from 01st April and ending 31st March next Year.

CHAPTER - IX

BOOKS OF ACCOUNTS TO BE MAINTAINED, THE FORM AND THE MANNER OF MAINTAINING SUCH BOOKS OF ACCOUNTS

19. BOOKS OF ACCOUNTS - PROCEDURE

- i. The Secretary of the Board shall, soon after closing of its annual accounting year, cause to prepare a statement of accounts- Balance Sheet and Income & Expenditure Statements, etc., and get the approval of the Board.;
- ii. The accounts of the Board shall be audited by a certified Auditor.
- iii. The Executive Board shall get prepared and keep at its Head Office, the books of account, other relevant books and papers, financial statement for every financial year, which give a true and fair view of the financial transactions and the state of affairs of the Board, including that of its Regional Office(s), if any. These books shall contain explanation about the transactions effected both, at the Head Office and its Regional Office(s). Such books shall be kept on accrual basis and according to the double entry system of accounting.
- iv. The indicative list of Books of Accounts to be maintained, are given below. If any additional requirement arises, such head shall be added :
 - (a) Cash book,
 - (b) General ledger,
 - (c) Personal ledger,
 - (d) Property register,
 - (e) Donation/ CSR Received Register
 - (f) Corpus Fund Register
 - (g) Development Fund Register
 - (h) Investment register,
 - (i) Loan register (if loan is raised),
 - (j) Mortgage register (if property is mortgaged),
 - (k) Register of deposits made with the local authority, the electric supply committee and any other authorities,
 - (l) Fixed Assets Register,
 - (m) Register of library books,

- (n) Affiliation Fee Register
- (o) Affiliated Institutions Register
- (p) Government Grants Register
- (q) Vouchers, along with bills relating thereto arranged in order of entries in the cash book and the journal.
- (r) Counterfoils of Challans for credit of amounts into the bank, arranged in order of dates of credits.
- (s) Counterfoils of cheques issued.
- (t) Periodical statements of accounts prepared by the Board.
- (u) Expenditures by the Standing Committees and the Ad-hoc Committees
- (v) Audit memos received from the statutory auditors, with rectification reports thereon.
- (w) Audit reports received from internal auditors, with rectification reports thereon.

20. THE FORM AND THE MANNER OF MAINTAINING SUCH BOOKS OF ACCOUNTS

A. GENERAL

- i. The Board shall devise the format and the system of recording the transactions and maintaining it in electronic as well as physical manner.
- ii. The books of accounts, and other books and papers maintained by the Board within India or abroad, as the case may be, shall be open for inspection at the Head Office of the Board or at such other place in India as per the provisions of the applicable laws of the land.
- iii. The books of account of the Board relating to a period of not less than eight financial years immediately preceding a financial year, or where in existence for a period less than eight years, in respect of all the preceding years together with the vouchers relevant to any entry in such books of account, shall be kept in good order.
- iv. Where any investigation has been ordered by the competent Authority or the Court, the books of account may be kept for such longer period as it may deem fit.

B. BOOKS OF ACCOUNT IF KEPT IN ELECTRONIC MODE

- i. The books of account and other relevant books and papers maintained in electronic mode shall remain accessible in India for use and for subsequent reference with appropriate safeguards for Safety and Security of the data and the records.
- ii. The books of account and other relevant books and papers in electronic mode, shall be retained completely in the format in which they were originally generated, sent or received, or in a format which shall present accurately the information generated, sent or received and the information contained in the electronic records shall remain complete and unaltered.
- iii. The information received from Regional Office(s) shall not be altered and shall be kept in a manner where it shall depict what was originally received from the Regional Office(s).
- iv. The information in the electronic record of the document shall be capable of being displayed in a legible form.
- v. There shall be a proper system for storage, retrieval, display or printout of the electronic records. Such records shall not be disposed off or rendered unusable, unless permitted by law or by the specific written Order of the Governing Society. The back-up of the books of account and other books and papers of the Board maintained in electronic mode, including at a place outside India, if any, shall be kept in servers physically located in India on a periodic basis.

CHAPTER - X

THE FORM AND TIME OF PREPARATION OF ANNUAL REPORT

21. FORM OF ANNUAL REPORT

- i. The Board shall prepare once every year, after closing its annual accounting year, an Annual Report giving a true and full statistics and full account of its activities during the previous year.
- ii. The format for Annual Report devised by the Finance Committee and approved by the Executive Board and adopted by the Governing Society shall be used till such format is amended, modified or replaced, as the case may be.

22. TIME FOR PREPARATION AND FINALIZATION OF ANNUAL REPORT

The Annual Report preparation and its finalization shall be completed simultaneously with the Annual Accounts of the Board. Annual Report shall be presented in the meeting of the Executive Board along with the audited financial statements. The final Annual Accounts along with the Annual Report as approved by the Executive Board of the Board shall be placed before the Managing Committee of the Governing Society at the earliest possible, but in any case latest by end of August every Year and adopted in the General Meeting of the Governing Society latest in the month of September.

CHAPTER - XI

MISCELLANEOUS

23. General

- a. The BSB shall be financially and administratively independent of MSRVP, and shall be organized in the same manner as other Boards like CBSE and shall be professionally managed.
- b. While finalizing curriculum for oral vedic tradition, the view of the MSRVP shall be taken which shall be final.

24. LAWS & STATUTES APPLICABLE

The Board and its affiliated Schools/ Institutions, shall abide by the provisions to the extent applicable of the Central/ State Acts, Rules, Regulations, Notifications and the guidelines issued for running such Boards and/ or the Schools/ Institutions in the Country. In case of any affiliated Schools/ Institutions outside any other Country, the Statutes of the Country where such Schools/ Institutions are situated, shall have the applicability.

25. SAVINGS

Notwithstanding anything contained in these Rules:

- i. Provisions under the applicable Statutes enacted by the Central/State Governments shall have overriding effect to the provisions of these Rules when there is any conflict in interpretation, and shall be deemed to have replaced to that extent.
- ii. The acts done or action taken by the Board prior to the implementation of the provisions of these Rules shall have the effect as if done under these Rules.
- iii. While interpreting the words denoting male can be construed for female and vice versa and words singular for plural and vice versa, as the context and use may warrant.