

**APPLICATION FORM FOR AFFILIATION OF SCHOOLS WITH BHARTIYA SHIKSHA BOARD**  
**ONLINE/ OFFLINE APPLICATION FORM PROVIDED IN WEBSITE [www.bsb.org.in](http://www.bsb.org.in)**

**PART – 1**

**A. GENERAL**

|   |  |
|---|--|
| 1. Name and Address of the School as mentioned in Recognition Certificate/ NOC issued by the State/ UT(s)<br><br>(a) Complete Address with State & Pin Code<br>(b) Tel. No. with STD Code<br>(c) Mobile No.<br>(d) Email ID   | SHISHU NIKETAN SEN. SEC. SCHOOL<br>SURAT GARH<br>WARD NO-3, Baba Ramdev mandir<br>Road, Suratgarh<br>01509-295254<br>9414381078 <a href="mailto:trungdderasari@yahoo.com">trungdderasari@yahoo.com</a> |
| 2. Year of Establishment of the School  | 1976   |
| 3. Present status of the School:<br>a. Middle/ Secondary/ Sr. Secondary<br>b. The category of Affiliation applied for:<br>c. Amount of Fee deposited and its date:<br>d. Transaction ID/ DD No./ Bank proof of fee deposited:   | Sr. Sec<br>Switch over (up to 12th from State Board)<br>150000/-   |
| 4.(A) Is School located in the Tribal area as notified by the Govt. of India<br>(B) If yes, then attach Certificate   | Yes/ No ✓  |
| 5. Name of the Society/ Trust running the School with complete address. (Attach a copy of the Memorandum of Association bearing its registration number and giving the particulars of the members of the Society/ Trustees)   | SHISHU NIKETAN PATHSHALA<br>Samiti, WARD No- 18, Suratgarh<br>— Attached —   |
| 6. Date up to which the Registration of the Society/ Trust is valid. Attach certificate of Registration Annexure  | Attached   |
| 7. Whether the School has a duly constituted School Managing Committee as per the regulations of the State/ UT in which the School is situated or Affiliation Bye – Laws of BSB, Chapter – 8.   | Yes/ No ✓  |
| 8. Complete list of the members of the Managing Committee with full Particulars including name, address, occupation, designation, term of membership? Enclose the details Annexure  | Yes/No ✓   |
| 9. Has the School obtained a Recognition/ NOC from the competent authority of the State/UT for grant of Affiliation of the School to BSB? Enclose the copy of the Recognition. Annexure   | Yes/ No ✓  |
| 10. Submit evidence to the effect that the School is not being run on commercial lines? A copy of each of the latest balance sheet duly signed by the auditors, School prospectus, if any, Fee structure, income & expenditure account, etc., duly signed by the Head of the Institution/ Manager be attached with the report. Annexure | Yes/ No ✓  |

शिशु निकेतन पाठशाला समिति  
सुरतगढ़

53

शिशु निकेतन 30 पाठ विद्यालय  
सुरतगढ़ राज ISIMS 9010846897

|   |           |
|---|-----------|
| 11. Attach an affidavit duly signed by the notary to the effect that the Society/ Trust running the School is non-proprietary and not Profit making in Character? <b>Annexure</b> | Yes/ No ✓ |
| 12. Whether the School is receiving financial aid from any Govt./Semi Govt./Autonomous/ <u>Corporate</u> Body under CSR. If so, details thereof.                                  | Yes/ No ✓ |

### B. STAFF/ QUALIFICATIONS, & SERVICE CONDITIONS

1. (i) The number of Teachers including Librarian, PTI and Principal in position (Regular, Ad hoc or Part – time)

|              | Regular | Ad hoc | Part Time | Trained | Untrained |
|--------------|---------|--------|-----------|---------|-----------|
| a. Principal | 01      | —      | —         | 01      | —         |
| b. NTTs      | 03      | —      | —         | —       | 03        |
| c. PRTs      | 01      | —      | —         | 01      | —         |
| d. TGTs      | 06      | —      | —         | 06      | —         |
| e. PGT       | 05      | —      | —         | 05      | —         |
| f. Librarian |         |        |           |         |           |
| g. PTI       |         |        |           |         |           |
| Total        | 16      |        |           | 13      | 03        |

List Enclosed

- (ii) The no. of trained and untrained Teachers

16

2. i). The name of the Principal, Teachers, their designation, qualifications, subjects studied at graduation/ post-graduation level, classes and subjects they are teaching. Date of appointment, Date of confirmation, pay scale.

Annexure

**Annex separte staff statement with all above details as Annexure**

Yes/ No ✓

- ii). Whether the School has appointed Wellness Teacher (Counsellor)? If so, mention particulars

3. Are the service conditions defined? If so, are the services conditions in accordance with those of the centre State/ UT ?

Yes/ No ✓

4. Whether the pay scales being followed as per State Govt. UT or Central Govt. with Pay Scale and Rate of D.A. may be mentioned.

Yes/ No

5. Whether the other allowances as extended to the employees of the State/ UT and Central Govt. are being paid?

Yes/ No



अध्यक्ष  
शिशु निकेतन पाठशाला समिति  
सूरतगढ़

54

प्रधानाचार्य  
शिशु निकेतन 30 मा0 विद्यालय  
सूरतगढ़ राज 3810846807

|  |                  |
|--|------------------|
| 6. Any other benefit such as GPF/CPF/EPF earned leave, etc., may be indicated.   | <del>NA</del>    |
| 7. Whether Service Books and Personal Files are maintained?  | ✓<br>Yes/ No     |
| 8. The period of probation and number of Teachers confirmed and on probation.  | —                |
| 9. Whether the payment of salary to the staff is made by cheque or cash or through Bank account transfer<br>Give details.  | Cash             |
| 10. If salary is not paid through Bank account transfer, reasons   | ✓<br>(Yes/No)    |
| 10.1 Has the applicant School got NOC from the State Government concerned? If NO,  | ✓<br>(Yes/No)    |
| 10.2 Has the applicant School intimated to the concerned Education Department of the State about the application made to the Board for seeking Affiliation? If YES, submit evidence. | Receipt enclosed |

## PART - II

### A. CAMPUS & BUILDING

|  |   |
|--|---|
| 1. (i) Campus area both in Sq. Mtr and acres (at site from where the School is presently running)<br>(ii) Built - up area<br>(iii) State the location of the School site   | 1003.40 Sqmt<br><br>WARD NO - 9, SURAT GARH |
| 2. What is the ownership status?<br>Whether the campus area and property Constructed over it belongs to the Society/School? If on lease, for how many years?   | It belongs to Society.                      |
| 3. If there are more than one land documents, indicate whether the plots are contiguous?   | — NA —                                      |
| 4. Enclose a certified copy of complete Registered land document(s) and land Certificate, completely filled in and issued by a Revenue authority. Enclosed Annexure  | Enclosed                                    |
| 5. Whether the School is housed in a pucca building? If not, whether it consists of tin sheds, asbestos sheets, tents, khaparails, mud - huts, etc.? If so, give details of the area, date of construction, approximate life span of structure, the details of facilities such as electricity ceiling fans, exhaust fans, etc., If the School building consists of khaparails, asbestos sheets, is it situated in a hilly/tribal area? | Pucca Building                              |

अध्यक्ष  
शिशु निकेतन पाठशाला समिति  
सूरतगढ़

प्रधानाचार्य  
शिशु निकेतन 30 माओ विद्यालय  
सूरतगढ़ राज ISIMS 8010810807



|   |     |
|---|-----|
| 6. Infrastructure details the total number of rooms available in the School, Number of rooms, other than Classrooms for Administrations & Co-curricular activities (i.e., Lab, Library, Staff Room, etc.) | 09  |
| 7. Whether the classrooms are adequate to meet the requirements of the students/ subject Teachers/ cocurricular activities?   | yes |

#### B. PLAY GROUND

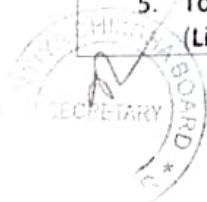
|   |            |
|---|------------|
| 1. Size of Playground and details of Games/ Sports/ Co-curricular activities for which facilities are available | 3000 Sqft. |
| 2. <u>If the playground(s) is not a part of the School campus, is it easily accessible to students?</u>         | —          |

#### C. PHYSICAL AND HEALTH, FIRE, DRINKING WATER AND BUILDING SAFETY CERTIFICATES

|  |                               |             |             |
|--|-------------------------------|-------------|-------------|
| 1. Whether Health, Fire Safety, Safe Drinking water, building safety Certificates have been obtained from the concerned departments? | Block CMHO<br>1 year old      |             |             |
| a. Safe Drinking Water, Health and Sanitation Certificate  |                               |             |             |
| a. Issuing Authority   |                               |             |             |
| b. Valid Up to   |                               |             |             |
| b. Fire Certificate  |                               |             |             |
| a. Issuing Authority   | Asst. Engineer PWD<br>3 years |             |             |
| b. Valid Up to   |                               |             |             |
| c. Building Safety   | Asst. Engineer PWD<br>3 years |             |             |
| a. Issuing Authority   |                               |             |             |
| 2. Whether facilities as per (1) above are satisfactory.   | Yes                           |             |             |
| 3. No. of toilets available.   | Boys<br>06                    | Girls<br>04 | Staff<br>01 |
| 4. No. of water taps available.  | Boys<br>3                     | Girls<br>3  | Staff<br>01 |

#### D. LIBRARY/ FURNITURE/ BOOKS, ETC.

|   |       |  |  |
|---|-------|--|--|
| 1. Particulars of the Librarian and other library staff                                   |       |  |  |
| 2. Size of the Library  | 14x30 |  |  |
| 3. Whether the library has a reading room for the students/ Teachers?                     | yes   |  |  |
| 4. Whether furniture provided is sufficient to meet the present/ future requirements?     | yes   |  |  |
| 5. Total number of books. Subject wise detail of books (List of books not to be annexed). | 300   |  |  |



शिशु निकेतन पाठशाला समिति  
सुरतगढ़

प्रधानाचार्य  
शिशु निकेतन 30 पाठ विद्यालय  
सुरतगढ़ राज /S/M/5-8010846807

|  |             |
|--|-------------|
| 6. Name of journals/ Periodical Newspapers are being subscribed.     | 63          |
| 7. Whether more books are needed to meet the present requirements?   | yes         |
| 8. Whether there is a separate reference section for the staff?      | yes         |
| 9. Annual Budget for the Library Books/ Magazines, Newspapers, etc., | 50 thousand |

#### E. LABORATORIES

##### 1. Details of laboratories

|                           | Number | Size  |
|---------------------------|--------|-------|
| (i) Composite Science Lab |        | 14x20 |
| (ii) Physics              | 1      | 4     |
| (iii) Chemistry           | 1      | 4     |
| (iv) Biology              | 1      | 4     |
| (v) Computer Science      | 1      | 4     |
| (vi) Mathematics          | 1      | 4     |
| (vii) Others              |        |       |

2. Whether each Lab has Sufficient equipment for practical work as per BSB norms applicable for the course for which the School has applied?

yes

3.

- (i) No. of computers available: 10  
(ii) Ratio students per computer: 3.5 : 1  
(iii) Whether Broadband Internet: yes  
Connection is available

#### INCOME & EXPENDITURE ACCOUNTS

|  |                                   |
|--|-----------------------------------|
| 1. Main Source of Income   | Fees from students, Donation etc. |
| 2. Tuition Fee charged per month   | Various According to Class        |
| 3. Other Fees, registration, cautions money, etc., with details  | — NA —                            |
| 4. Building funds/ Development Charges, if any.  | — NA —                            |
| 5. (a) Does the School maintain separate account other than Society's account.?  | Yes/ No                           |
| 5. (b) Whether the accounts of the School are maintained properly and regularly audited by a Regd. C.A./ checked by the Audit department of the State? |                                   |

अध्यक्ष  
शिशु निकेतन पाठशाला समिति  
सुरतगढ़

प्रधानाचार्य  
शिशु निकेतन उ० पा० विद्यालय  
सुरतगढ़ (ता. 45105 8010816807)

## Part - III

### A. ACADEMIC

|   |   |
|---|---|
| 1. Number of students (Boys and Girls)  | 343   |
| 2. Latest Section wise strength (Annex the statement)   |   |
| 3. Total No. of Section   |   |
| 4. Total No. of Teachers excluding Principal, PTI and Librarian   | 15  |
| 5. Whether any religious education has been made compulsory in the School? If so, details thereof   | No -  |
| 6. Are the materials available with the School (Tick the boxes):  | <input checked="" type="checkbox"/> Teacher's Manual<br><input checked="" type="checkbox"/> Certificate for School Based Evaluation<br><input checked="" type="checkbox"/> Report Card<br><input checked="" type="checkbox"/> Life Skills Manual<br><input checked="" type="checkbox"/> School Health Manuals   |
| 7. the School providing a School Based certificate in the following classes.<br>Please attach copies (Yes/ No)  | <ul style="list-style-type: none"> <li>• Pre - Primary</li> <li>• I - II</li> <li>• III - V</li> <li>• VI - VIII</li> </ul>   |
| 8. In case of clubs, tick those which are functioning in the School   | <input checked="" type="checkbox"/> Eco clubs<br><input checked="" type="checkbox"/> Health and Wellness Clubs<br><input checked="" type="checkbox"/> Heritage Clubs<br><input checked="" type="checkbox"/> Integrity Clubs<br><input checked="" type="checkbox"/> Reading Clubs<br><input checked="" type="checkbox"/> NCC/NSS<br><input checked="" type="checkbox"/> Any other (Please Specify) |
| 9. Whether the facilities of formative assessment/ third language teaching/ work experience/ PHE are available and their record is being maintained? (Yes/No) | yes   |
| 10. Whether the syllabus prescribed by the Board is being followed?   | <ul style="list-style-type: none"> <li>• Pre - Primary (Yes/ No)</li> <li>• I - II (Yes/ No)</li> <li>• III - V (Yes/ No)</li> <li>• VI - VIII (Yes/ No)</li> </ul>   |

|   |     |
|---|-----|
| 11. RECORD KEEPING  |     |
| 11.1 Recording of formative Assessment in all subjects including types of tasks to be verified.                 | yes |
| 11.2 Are the records of activities being conducted under co scholastic areas being maintained?                  | yes |
| 11.3 Comments on the quality of records such as Narrative/ Anecdotal/ Observation tools maintained by Teachers. | yes |

अध्यक्ष

शिशु निकेतन पाठशाला समिति  
सूरतगढ़

प्रधानाचार्य  
शिशु निकेतन 30 पाठ विद्यालय  
सूरतगढ़ ताला ASIMS 38108108

