

APPLICATION FORM FOR AFFILIATION OF SCHOOLS WITH BHARTIYA SHIKSHA BOARD
ONLINE/ OFFLINE APPLICATION FORM PROVIDED IN WEBSITE www.bsb.org.in

PART – 1

A. GENERAL

1. Name and Address of the School as mentioned in Recognition Certificate/ NOC issued by the State/ UT(s) (a) Complete Address with State & Pin Code (b) Tel. No. with STD Code (c) Mobile No. (d) Email ID	Wisdom wood Public School Dhanura Hapur 9811018128 BBcentre01@gmail.com
2. Year of Establishment of the School	2019
3. Present status of the School: a. Middle/ Secondary/ Sr. Secondary b. The category of Affiliation applied for: c. Amount of Fee deposited and its date: d. Transaction ID/ DD No./ Bank proof of fee deposited:	middle
4.(A) Is School located in the Tribal area as notified by the Govt. of India (B) If yes, then attach Certificate	Yes/ No <input checked="" type="checkbox"/>
5. Name of the Society/ Trust running the School with complete address. (Attach a copy of the Memorandum of Association bearing its registration number and giving the particulars of the members of the Society/ Trustees)	BHAGWATI SARASWATI Foundation
6. Date up to which the Registration of the Society/ Trust is valid. Attach certificate of Registration Annexure	26/09/2013
7. Whether the School has a duly constituted School Managing Committee as per the regulations of the State/ UT in which the School is situated or Affiliation Bye – Laws of BSB, Chapter – 8.	Yes/ No <input checked="" type="checkbox"/>
8. Complete list of the members of the Managing Committee with full Particulars including name, address, occupation, designation, term of membership? Enclose the details Annexure	Yes/No <input checked="" type="checkbox"/>
9. Has the School obtained a Recognition/ NOC from the competent authority of the State/UT for grant of Affiliation of the School to BSB? Enclose the copy of the Recognition. Annexure	Yes/ No Applied
10. Submit evidence to the effect that the School is not being run on commercial lines? A copy of each of the latest balance sheet duly signed by the auditors, School prospectus, if any, Fee structure, income & expenditure account, etc., duly signed by the Head of the Institution/ Manager be attached with the report. Annexure	Yes/ No <input checked="" type="checkbox"/>

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SCHEDULE OF FEE FOR VARIOUS HEADS

S.No.	Fee Heads	Fee (in INR)
1	Fresh Affiliation (Secondary Level) from class 09 th to class 10 th	1,25,000
2	Fresh Affiliation (Secondary Level) from class 09 th to class 12 th	2,00,000
3	Switch-over of schools from other boards up to Secondary Level (up to class 10 th)	1,00,000
4	Switch-over of schools from other boards up to Secondary Level (up to class 12 th)	1,50,000
5	Upgradation to Secondary Level (from Class 11 th and 12 th)	80,000
6	Re-inspection	25,000
7	Periodical Inspection	25,000
8	Surprise Inspection	10,000
9	Permission of two shifts	25,000
10	Permission of site shifting	25,000
11	Permission of name change of school/society	50,000
12	Permission for section increase	20,000
13	Transfer of school from one society to other	2,00,000
14	Introduction of Addl. Subjects (Inspection fee would be extra)	5,000 per subject
15	Restoration of affiliation	1,00,000
16	Late fee per month for late submission of application for affiliation	25,000
17	Annual Fee	5000
18	Permission for closure of school	50,000

Note: For schools located in Tribal Areas notified by the Government of India, Affiliation Fee mentioned against each category will be reduced by 50%.



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11. Attach an affidavit duly signed by the notary to the effect that the Society/ Trust running the School is non-proprietary and not Profit making in Character? Annexure	Yes/ No <input checked="" type="checkbox"/>
12. Whether the School is receiving financial aid from any Govt./Semi Govt./Autonomous/ <u>Corporate</u> Body under CSR. If so, details thereof.	Yes/ No <input checked="" type="checkbox"/>

B. STAFF/ QUALIFICATIONS, & SERVICE CONDITIONS

1. (i) The number of Teachers including Librarian, PTI and Principal in position (Regular, Ad hoc or Part – time)					
	Regular	Ad hoc	Part Time	Trained	Untrained
a. Principal					
b. NTTs					
c. PRTs					
d. TGTs					
e. PGT					
f. Librarian					
g. PTI					
Total	19				
(ii) The no. of trained and untrained Teachers					
2. i).The name of the Principal, Teachers, their designation, qualifications, subjects studied at graduation/ post-graduation level, classes and subjects they are teaching. Date of appointment, Date of confirmation, pay scale. Annex separte staff statement with all above details as Annexure ii). Whether the School has appointed Wellness Teacher (Counsellor)? If so, mention particulars					
Annexure					
Yes/ No <input checked="" type="checkbox"/>					
3. Are the service conditions defined? If so, are the services conditions in accordance with those of the centre State/ UT ?					
Yes/ No <input checked="" type="checkbox"/>					
4. Whether the pay scales being followed as per State Govt. UT or Central Govt. with Pay Scale and Rate of D.A. may be mentioned.					
Yes/ No <input checked="" type="checkbox"/>					
5. Whether the other allowances as extended to the employees of the State/ UT and Central Govt. are being paid?					
Yes/ No <input checked="" type="checkbox"/>					

Annexure
Attached



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6. Any other benefit such as GPF/CPF/EPF earned leave, etc., may be indicated.	
7. Whether Service Books and Personal Files are maintained?	Yes/ No ✓
8. The period of probation and number of Teachers confirmed and on probation.	
9. Whether the payment of salary to the staff is made by cheque or cash or through Bank account transfer Give details.	Bank transfer
10. If salary is not paid through Bank account transfer, reasons	
10.1 Has the applicant School got NOC from the State Government concerned? If NO,	(Yes/No)
10.2 Has the applicant School intimated to the concerned Education Department of the State about the application made to the Board for seeking Affiliation? If YES, submit evidence.	(Yes/No)

PART - II

A. CAMPUS & BUILDING

1. (i) Campus area both in Sq. Mtr and acres (at site from where the School is presently running) (ii) Built - up area (iii) State the location of the School site	7560 Sq yard 2418 Sq/Mtr U.P HARIDWAR
2. What is the ownership status? Whether the campus area and property Constructed over it belongs to the Society/School? If on lease, for how many years?	Trust /
3. If there are more than one land documents, indicate whether the plots are contiguous?	N/A
4. Enclose a certified copy of complete Registered land document(s) and land Certificate, completely filled in and issued by a Revenue authority. Enclosed Annexure	Annexure Enclosed
5. Whether the School is housed in a pucca building? If not, whether it consists of tin sheds, asbestos sheets, tents, khaparails, mud - huts, etc.? If so, give details of the area, date of construction, approximate life span of structure, the details of facilities such as electricity ceiling fans, exhaust fans, etc., If the School building consists of khaparails, asbestos sheets, is it situated in a hilly/ tribal area?	Pakka Building

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6. Infrastructure details the total number of rooms available in the School, Number of rooms, other than Classrooms for Administrations & Co-curricular activities (i.e., Lab, Library, Staff Room, etc.)	Annexure Attached
7. Whether the classrooms are adequate to meet the requirements of the students/ subject Teachers/ cocurricular activities?	yes

B. PLAY GROUND

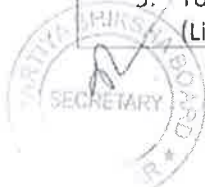
1. Size of Playground and details of Games/ Sports/ Co-curricular activities for which facilities are available	4300 Sq/mts
2. <u>If the playground(s) is not a part of the School campus, is it easily accessible to students?</u>	NO

C. PHYSICAL AND HEALTH, FIRE, DRINKING WATER AND BUILDING SAFETY CERTIFICATES

1. Whether Health, Fire Safety, Safe Drinking water, building safety Certificates have been obtained from the concerned departments?			
a. Safe Drinking Water, Health and Sanitation Certificate			
a. Issuing Authority	Gram Panchayat Dhanura		
b. Valid Up to	18/2/2025		
b. Fire Certificate			
a. Issuing Authority	Provisional NOC Fire department HAPUR		
b. Valid Up to	Renew		
c. Building Safety			
a. Issuing Authority	NBC Executive Engineer HAPUR		
2. Whether facilities as per (1) above are satisfactory.			
3. No. of toilets available.	Boys 5	Girls 5	Staff 3
4. No. of water taps available.	Boys 5	Girls 5	Staff 5

D. LIBRARY/ FURNITURE/ BOOKS, ETC.

1. Particulars of the Librarian and other library staff	25 x 25
2. Size of the Library	
3. Whether the library has a reading room for the students/ Teachers?	yes
4. Whether furniture provided is sufficient to meet the present/ future requirements?	yes
5. Total number of books. Subject wise detail of books (List of books not to be annexed).	2265



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6. Name of journals/ Periodical Newspapers are being subscribed.	Hindustan Times / Amar Ujala
7. Whether more books are needed to meet the present requirements?	yes
8. Whether there is a separate reference section for the staff?	yes
9. Annual Budget for the Library Books/ Magazines, Newspapers, etc.,	N/A

E. LABORATORIES

1. Details of laboratories

	Number	Size
(i) Composite Science Lab	1	25 x 25
(ii) Physics		
(iii) Chemistry		
(iv) Biology		
(v) Computer Science	1	30 x 30
(vi) Mathematics	1	25 x 24
(vii) Others		

2. Whether each Lab has Sufficient equipment for practical work as per BSB norms applicable for the course for which the School has applied?

3.

- (i) No. of computers available: 10
(ii) Ratio students per computer: 1/2
(iii) Whether Broadband Internet: Connection is available

INCOME & EXPENDITURE ACCOUNTS

1. Main Source of Income	Tuition Fee / Donation
2. Tuition Fee charged per month	950
3. Other Fees, registration, cautions money, etc., with details	250
4. Building funds/ Development Charges, if any.	N/A
5. (a) Does the School maintain separate account other than Society's account.?	
5. (b) Whether the accounts of the School are maintained properly and regularly audited by a Regd. C.A./ checked by the Audit department of the State?	Yes/ No

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Part - III

A. ACADEMIC

1. Number of students (Boys and Girls)	550
2. Latest Section wise strength (Annex the statement)	Annex Attached
3. Total No. of Section	14
4. Total No. of Teachers excluding Principal, PTI and Librarian	19
5. Whether any religious education has been made compulsory in the School? If so, details thereof	No
6. Are the materials available with the School (Tick the boxes):	<input checked="" type="checkbox"/> Teacher's Manual <input checked="" type="checkbox"/> Certificate for School Based Evaluation <input checked="" type="checkbox"/> Report Card <input type="checkbox"/> Life Skills Manual <input type="checkbox"/> School Health Manuals
7. the School providing a School Based certificate in the following classes. Please attach copies (Yes/ No)	<ul style="list-style-type: none"> • Pre – Primary • I – II • III – V • VI – VIII ✓
8. In case of clubs, tick those which are functioning in the School	<input type="checkbox"/> Eco clubs <input type="checkbox"/> Health and Wellness Clubs <input type="checkbox"/> Heritage Clubs <input type="checkbox"/> Integrity Clubs <input type="checkbox"/> Reading Clubs <input type="checkbox"/> NCC/NSS <input type="checkbox"/> Any other (Please Specify)
9. Whether the facilities of formative assessment/ third language teaching/ work experience/ PHE are available and their record is being maintained? (Yes/No)	
10. Whether the syllabus prescribed by the <u>Board</u> is being followed?	<ul style="list-style-type: none"> • Pre – Primary (Yes/ No) • I – II (Yes/ No) • III- V (Yes/ No) • VI - VIII (Yes/ No)

11. RECORD KEEPING

11.1 Recording of formative Assessment in all subjects including types of tasks to be verified.

N/A

11.2 Are the records of activities being conducted under co scholastic areas being maintained?

Yes

11.3 Comments on the quality of records such as Narrative/ Anecdotal/ Observation tools maintained by Teachers.

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12. Whether the Teachers are sent for in service refresher/ re – orientation programmes to update their knowledge and teaching skills? Is so, give details for the last three years.	N/A
13. Is the School facilities/ inclusive education of Physically challenged.	yes
14. Is the School exclusively preparing candidates for BSB or some classes of the other Board are functioning in the same building? If so, details	not how
15. Results of the Board's Examination(s) for the last three years (if applicable)	N/A

B. PROSPECTIVE PLANS

1. Whether the School is in a position to fulfil conditions for expansion from Middle class syllabus/ Provisional Affiliation up to Secondary or Sr. Secondary Classes.	Sr. Secondary classes Bhagwati Saraswati Foundation
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Signature of the Principal
(With Name & Stamp)

Signature of the Manager/Chairman/President
(With Name & Stamp)

Annexures :

1. Certificate of Society Registration
2. Details of Members of Managing Committee ✓
3. Copy of Recognition Certificate
4. Copy of the Balance Sheet of the School ✓
5. Affidavit of Notary ✓
6. Staff Statement
7. Land Certificate
8. Certificate of Safe Drinking Water
9. Fire Safety Certificate
10. Building Safety Certificate
11. 'Copy of NOC or Intimation Letter sent to the concerned Education Department of the State. ✓
12. Certificate of Tribal area as notified by Govt. of India
13.
14.
- 15.

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